



Internship 2018 Summer

Mosaic International Research Intern

NOTE: This is a Nonpaid internship.

This internship offers hands-on experience in assisting the Executive Director and Senior Program Manager of the St. Louis Mosaic Project to implement a regional immigration attraction strategy for population growth and cultural/social inclusion in the region. Please note internships are unpaid.

GOALS: Intern will learn and contribute to key issues/communications about regional and national immigration policy, with the goals of attracting more foreign born to the St. Louis region.

Skills Desired: Research, policy, community engagement and organization coordination skills

POSITION DESCRIPTION: Key Project

▶ **Prepare a formal report and assessment of recommendations** for increased participation and accurate reporting in 2020 Census collection Skills: Verbal and written communication, creativity, census development

▶ **Research and Analyze** how census data is collected and opportunities to coordinate efforts with stakeholders

▶ **Outreach** into various ethnic communities and international student associations as well as partner organizations to identify various existing organizations and contacts that support international community

▶ **Program Development:** work with Senior Program Manager on prioritizing partner stakeholders for community engagement and outreach for welcoming of foreign born in the region

EXPECTATIONS/Responsibilities

▶ **Commitment** – Make a commitment of working 15 - 20 hours per week. Work ethic in a professional business-attire Clayton office within the World Trade Center-St Louis; Needs excellent communication skills and competence in social/digital usage

▶ **Present findings and recommendations** to Executive Director at the conclusion of the internship

▶ **International experience** is preferred.

▶ **Confidentiality** - Maintain confidentiality on all projects worked.

▶ **Good Attendance** - Adhere to mutually agreed upon schedule.